# **INSTRUCTIONS FOR**

# **ASSEMBLING A 4-LITE**

# 550 DOOR



Tools and Hardware  Frame Assembly  Fixed Panel Installation 0XX0  Operating Panel Installation 0XX0  Handle and Screen Assembly  Installing the Panel and Screen stops	4 5 6
Installing the Panel and Screen stops	8

**Novatech**<sup>®</sup>

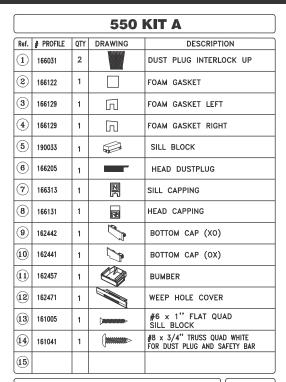
### **TOOLS REQUIRED**

- 1- Level
- 2- Measuring tape
- 3- Rubber mallet
- 4- Robertson screwdriver with head sizes nos. 1 and 2
- 5- Philips screwdriver with head sizes nos. 1 and 2
- 6- Flat head screwdriver
- 7- Utility knife
- 8- Square
- 9- Caulking gun

#### **KIT CONTENTS**

- 1. Kit consisting of the four pieces of the frame, meeting rails, fixed panel support and set of hardware.
- 2. Kit consisting of the operating panel and the screen.
- 3. Kit for the fixed panel.

### **HARDWARE SET**



BAG 6 X 10

	550 KIT B				
Ref.	# PROFILE	QTY	DRAWING	DESCRIPTION	
1	162166	1		DOUBLE POINT KEEPER	
2	162148	1		SCREEN KEEPER	
3	162444	2		HEAD FIXATION	
4	162082	4	T U II	3/8" HOLE PLUG	
5	161088	4		#10 x 1 1/4" PAN PHILIPS SS INCLUDE WITH DOUBLE POINT KEEPER	
6	161084	2	( <b>)</b>	#6 x 1/2" PAN HEAD QUAD SCREEN KEEPER	
7	161049	2	{ mmmmm>	#8-10 x 1" PAN QUADREX FOR HEAD FIXATION (FIXED SASH)	
8	161020	2		#8-10 x 3" PAN WASHER FOR FRAME ASS. + FIXATION (FIXED SASH)	
9	161133	2	( kummus>	#8-10 x 2 1/4" PAN WASHER FOR HEAD FIXATION	
10	161144	2	<b></b>	#6 x 1" FLAT GREY HEAD FIXED SASH	







**BAG 6 X 10** 



	550 KIT D				
Ref.	Ref. # PROFILE QTY DRAWING DESCRIPTION				TON
1		2		LOOK HANDLE	
	BAG 6 X 10				DRAWING: D  BEVISION: 18/09/2021

550 KIT E				
Ref.	# PROFILE	QTY	DRAWING	DESCRIPTION
1	161020	14	( <del>                                      </del>	#8-10 x 3" PAN WASHER FOR FRAME ASS. + FIXATION (FIXED SASH)
2	161059	4	3000004 A000000>	#8 x 2" FLAT QUADREX FIXED SASH SUPPORT

**BAG 3 X 4** 



### **HARDWARE SET (CONT.)**

550 KIT F				
Ref.	# PROFILE	QTY	DRAWING	DESCRIPTION
1	161041	1		#8 x 3/4" TRUSS QUAD WHITE FOR DUST PLUG AND SAFETY BAR
3	161084	1	( <b>)</b>	#6 x 1/2" PAN HEAD QUAD SCREEN KEEPER
3	161049	1	{ mmmmm>	#8-10 x 1" PAN QUADREX FOR HEAD FIXATION (FIXED SASH)
4	162082	1	T U II	3/8" HOLE PLUG
5	161039	1	( <b>)</b>	#8 x 1/2" PAN QUADREX WHITE HEAD FOR FOOT LOCK (SASH)
6	161098	1	{ mmmmms>	#8 x 1" PAN QUADREX WHITE HEAD FOR FOOT LOCK KEEPER
7	161010	1	)ww-	#10-12 (TÊTE NO:7) x 5/8" FLAT SS QUADREX UNDERCUT FOR ROLLER
8	161144	1		#6 x 1" FLAT GREY HEAD FIXED SASH

**BAG 3 X 4** 

DRAWING:

	550 KIT G				
Ref.	Ref. # PROFILE QTY DRAWING DESCRIPTION				
1	162082	10	T T	3/8" HOLE PLUG	
2	161020	10		#8-10 x 3" PAN WASHER FOR FRAME ASS. + FIXATION (FIXED SASH)	

**BAG 3 X 4** 



**550 KIT H** QTY DRAWING Ref. # PROFILE DESCRIPTION 1 166195 HEAD OXXO DUSTPLUG #8 x 3/4" TRUSS QUAD WHITE FOR DUST PLUG AND SAFETY BAR (2) 2 161041 #8 x 1 1/2" PAN SELF DRILL H CONNECTOR FOR OXXO 3 161096 4 150141 1 OXXO SASH STOPPER (5) 150108 1 OXXO SCREEN STOPPER #8 x 1 1/4" FLAT CARRE ZINC FOR SASH STOPPER **6**) 161021 3 #8 x 1 1/4" TRUSS QUADREX ZINC FOR HDPE BLOCK (STOPPER) 7 161029 3 #6 x 1" FLAT QUADREX SCREEN STOPPER 8 3 161005 9 HDPE BLOCK (OXXO STOPPER) 162349 1

**BAG 6 X 10** 



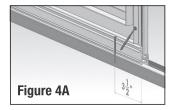
# STEP 1

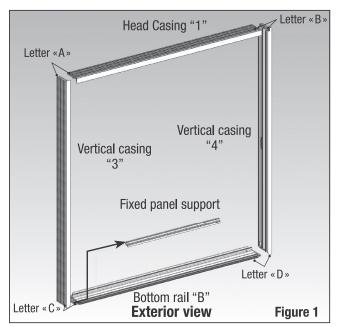
### **FRAME ASSEMBLY**

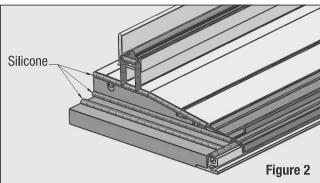
NOTE: The frame must be assembled on a flat, clean surface close to the opening made in the wall.

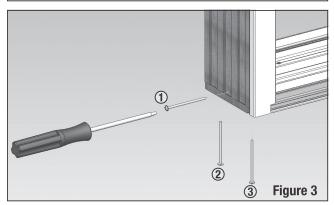
- Find the PRE-DRILLED frame pieces:
  - 1) Head casing
  - 2) Bottom Rail
  - 3) Vertical side casing
  - **4) Vertical side casing** See **Figure 1**.
- 2 Seal the edges of the bottom rail at the wood and PVC junction. Apply a bead of sealant approx. 1/4" in diameter on the bottom rail mortises. See **Figure 2**.
- Use the #8 3" washer head screws to attach the side casings to the head and bottom rail (4 screws at the head and 3 at the bottom rail). Use the pre-drilled holes for this, in the proper sequence. Always screw in the vertical side casings first. See **Figure 3.**
- Fix the panel supports, drain hole cove with flap towards the interior, using 4 x #8 2" screws. Add a bead of sealant along the edge of the support where it meets the frame. See **Figure 4**. Pay attention to the placement of the screw for the fixed-panel support at the center of the door. See **Figure 4A**. Install the frame filler on the end of the panel support, 3-1/2" from the edge. See **Figure 5-A**.

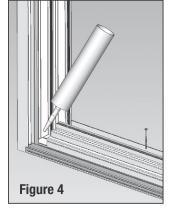
Install the block sill for the operating panel. Fix the block sill with the #6 -1" screw. See **Figure 5-B**.

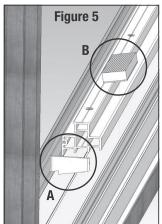












### **STEP 2** INSTALLING THE 2 FIXED PANELS (OXXO)

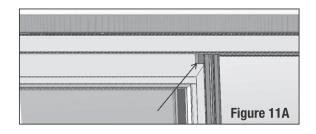
#### **NOTE TO ASSEMBLE THE FRAME:**

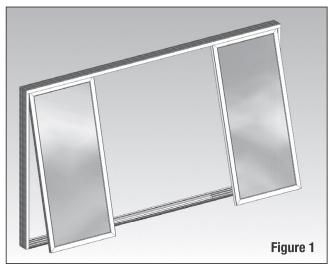
See Step 1 on Page 4.

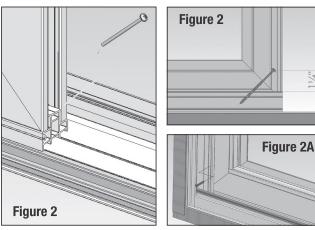
- Insert the fixed panels in the frame, making sure that the inside surfaces face the interior. Next, insert the tops and then the bottoms. The identification labels for the fixed panels must be on the inside of the frame. See **Figure 1**.
- Fix the bottoms of the panels using #8-3" screws. See Figure 2. Fix the panel in place using a #6 - 1" screw. See Figure 2A. Line the screw up with the height of the glazing stop at the bottom of the panel and in the frame's weatherstrip groove.

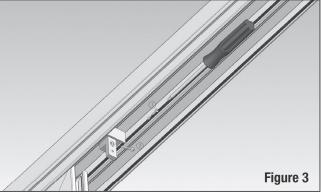
Insert the head fixing block above the fixed panel. Fix it to the panel, first with a #8 - 1" screw, and then to the frame with a #8 - 2-1/4" screw. Make sure that the panels are well seated in the bottom of the frame before proceeding. See Figure 3.

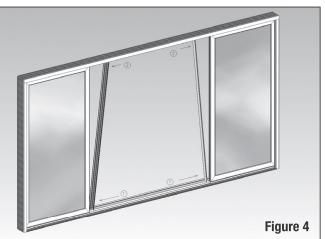
Install the fixed meeting rails, starting at the bottom and working upwards. See Figure 4. Install the dust plug interlock up, 3/4 under the meeting rail. See Figure 11A.











# STEP 3

### **INSTALLING THE OPERATING PANEL (OXXO)**

- Install the HDPE block on the top of the operating panel on the mortise side using #8 1 1/4" Truss head screws. See **Figure 1**.
- Insert each operating panel into the frame, making sure that the inside surface faces the interior. Next, insert the heads and then the bottoms of the panels. See **Figure 2**.
- Adjust the panel rollers to the third position and check that the 2 panels line up where they meet at the center of the frame. See **Figure 2**.

Adjust as necessary and install the finishing "plugs" on the bottom rail. See **Figure 3**.

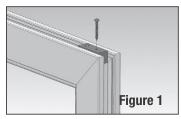
Install the meeting rails on the operating panels, starting at the bottom and working upwards. Make sure they line up with the bottom rails on the panels. Install the finishing cap on the meeting rail. It must move freely. See **Figure 4.** 

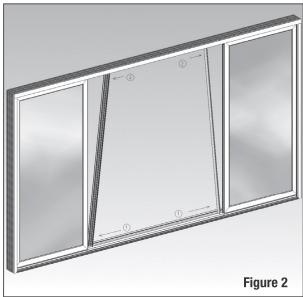
Install the stop latches, one at each end of the frame.

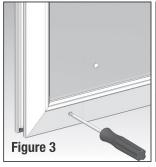
See **Figure 5**.

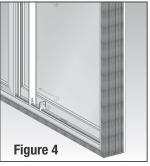
- 5 Apply sealant to the "H"-shaped connector. See **Figure 6.**
- Fix the "H" connector to the semiopening panel. Place the piece so that it can move freely within the frame. Use #8 - 1 1/2" self-tapping screws. See Figure 7.

Close the operating panels and install the head pile weatherstrip above each panel, and 1 at the center of the 2 panels. Fix everything in place using #8 - 3/4" screws. See **Figure 8**.

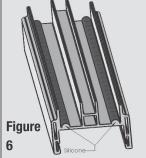














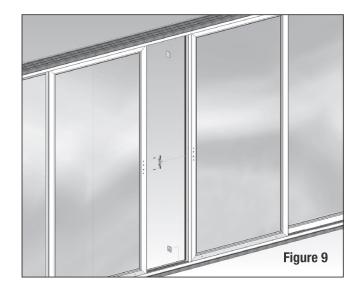


# STEP 3

### **INSTALLING THE OPERATING PANEL (OXXO) (CONT.)**

Attach the latch to the "H" connector, using a #8 - 1 1/2" screw. See **Figure 9**.

Attach the foam seals to the "H" connector, placing the square piece at the head and the piece with the slope at the bottom. See **Figure 9**.



# STEP 4

### **HANDLE AND SCREEN ASSEMBLY (OXXO)**

#### Panel handle

Insert the exterior handle into the holes in the panel and insert the interior handle. Make sure that the latch operates properly before tightening the screws. See **Figure 1**.

#### Semi-opening panel

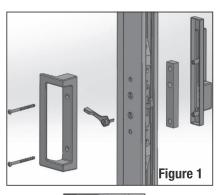
Repeat the step for the semi-opening panel. \*\*Except don't install the thumbturn. See **Figure 2**.

#### **Attaching the latches**

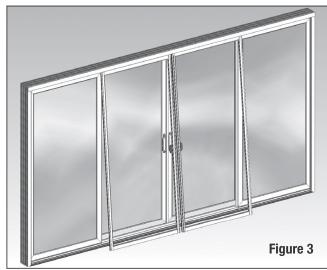
Close the operating panel and check that it operates smoothly. Adjust as needed.

#### **Attaching the latches**

Insert the 2 screens in the frame and and close to the center of the frame. See **Figure 3**.



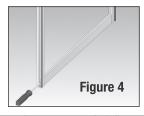


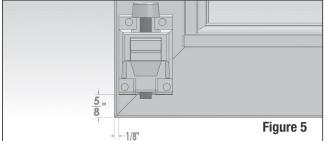


### HANDLE AND SCREEN ASSEMBLY (OXXO) (CONT.)

Adjust height so that the screens are seated firmly on the stop latch. See **Figure 4**.

Once the door installation is complete, install the foot lockset on the meeting rail of the operating panel at the location indicated in **Figure 5**, using #8 - 1/2" screws, and with the door closed, install the foot lockset latch in the ideal location, using #8 - 1" screws.



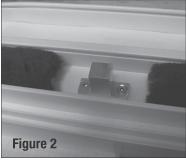


## STEP 5

### **INSTALLING THE PANEL AND SCREEN STOPS**

- To install the panel stop, close the semi-opening panel, place the stop in the proper location, mark the spot where the stop will be installed, open the panel and fix the stop in place with 2 x # 8 1 1/4" flat square zinc screws. Close the 2 panels to see if everything is OK, and adjust as needed. See Figure 1.
- Insert the foam seals in the frame cavity and slide them towards the stop. See **Figure 2**.
- Using 2 x #8 3/4" white truss head Quadrex screws, fix the 2 foam seals in place. See **Figure 3**.
- Repeat the operation for the screen stop, using #6 1" screws.









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